



2021 OLD CHURCH COMMUNITY CENTER

MEMBERSHIP PACKET

“Our Community, Our Family, Our Future”

www.oldchurchcc.com

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WELCOME TO THE 2021 SEASON!

Old Church Family & Friends & Prospective New Members,

On behalf of our entire Board of Directors, I would like to welcome all of you to our 2021 season! Navigating Old Church Community Center through the rough pandemic fueled waters has not been an easy or inexpensive task, yet I write to you today to proudly say that not only do we have an action packed year of events coming up and our pool will be open, but – OTTER SWIM SEASON IS BACK!

2021 is bringing Old Church Community Center families a “taste of what’s to come in the years ahead” as we reveal a wide range of exciting planned new upgrades & events, such as:

- State-Of-The Art Gaga Ball Court
- Improved Baseball Field, Pitcher’s Mound, & Back Stop
- Lined Basketball Court
- Picnic Area Near The Tennis Court
- New Park Bench In The Courtyard
- Handmade Firewood Rack In The Pavilion
- Small Town Friday/Saturday Night Spring/Summer Concert & Movie Nights
- Summer Family Kickball Challenge
- Kicking Off Facility Capital Improvement Campaign
- Opportunities To Partner Up With Local Non-Profits To Help Them Make A Difference

In addition, we are proud to offer you exciting new “Early Bird Special” current member incentives, “Welcome Back” inactive member incentive, & LIMITED QUANTITY first come first serve 2021 multi-year & lifetime membership packages (Silver, Gold, & Platinum) that enable you to cash in on several amazing benefits and save thousands of dollars! ***We will also be offering a discount of 10% off regular season dues in 2022 for any new member referral that joins our community center in 2021.*** Please review all membership documents below and complete in full. All membership applications can be mailed to the address above or emailed to: oldchurchcommunitycenter@gmail.com. All payments are made in full and to the address on the page below or via Venmo at: @OCCCMEMBERSHIP. Please list your full name in the comments in Venmo for proper accounting purposes. If you have any questions, please contact our Membership Director, Mila Brehm, at (804)-592-7320 or mila.brehm@gmail.com.

We Are Looking Forward To Meeting You ALL & Enjoying OUR Community Center Together,

Jim Hurtubise
President, Old Church Community Center

“Our Community, Our Family, & Our Future.”

Application for Membership

Board of Directors, Old Church Community Center
P.O. Box 182, Mechanicsville, VA 23111 ~ (804)-779-3171

I submit my application to Old Church Community Center. Privileges are granted to myself and immediate family members or family members in permanent residence with me at the address listed below. This application must be accompanied by a check, money order, or Venmo at: @OCCCMEMBERSHIP. Please list your full name in the comments in Venmo for accounting purposes.

Primary Member Name _____

Street Address _____

City/State/Zip _____

Phone _____ Text (Yes/No) _____

E-Mail Address _____

Please send future renewal notices: ___Email ___Mail to my address

If you were referred by a current or past OCCC member please list them here: _____

Please list all members including Primary Member.

Name	Date Of Birth	Relationship

Additional Contact Information (Email/Phone) if desired

Name	Phone Number (Text Y/N)	Email

If accepted, I agree to abide by the by-laws of the Community Center, all Covid-19 precautions and procedures, including signing waiver, and the regulations of the swimming pool and facilities. Once approved, I will receive a copy of the bylaws and a membership card. I further understand the annual dues will be charged in an amount deemed necessary by the Board of Directors for proper operation of the Center's facilities and are non-refundable. I further agree to serve on the Board of Directors or a Board Committee after one year's membership.

Signature _____ Date _____

Membership Package Selected: _____ Payment: _____

\$25.00 Senior Discount (Photo Proof Of Identification Required) _____

Covid-19 Release Form Signed & Attached _____

2021 MEMBERSHIP RATES & PACKAGES

Regular Membership Package

\$700 Non-Refundable Initiation Fee (New Members Only)

\$500 Non-Refundable Initiation Fee (For Inactive Members Absent In The Last 3 Years)

\$450 Dues For 2021 Season

_____ Include Payment For \$1,150 New Member / \$950 Inactive Member Absent In The Last 3 Years

Add-Ons

\$100.00 Non-Member Babysitter/Grandparent Pass

_____ Include Payment For \$100.00

***** 2021 Multi-Year & Lifetime Membership Packages *****

*Based On 2021 Rates

*Include 50% Off Initiation Fee For Non-Members

Silver Multi-Year & Lifetime Member - \$2,500 (Includes Savings Of Over \$1,600)

- | | |
|--|--|
| ❖ 5 Year Special Member Benefits: | ❖ 10 Guest Passes Per Year |
| ❖ No Annual Dues | ❖ Name On Lifetime Member Plaque |
| ❖ 50% Off First Swim Team Swimmer | ❖ 10% Discount Off Regular Annual Dues After 5 Years |
| ❖ 1 Free 24-hr Clubhouse Rental Per Year | Has Past For Lifetime Of Membership |
| ❖ 1 Free Pavilion Rental Per Year | |
- _____ Include Payment For \$2,850

Gold Multi- Year & Lifetime Member - \$5,000 (Includes Savings Of Over \$3,700)

- | | |
|--|---|
| ❖ 10 Year Special Member Benefits: | ❖ 20 Guest Passes Per Year |
| ❖ No Annual Dues | ❖ Name On Lifetime Member Plaque |
| ❖ 50% Off First Swim Team Swimmer | ❖ 15% Discount Off Regular Annual Dues After 10 |
| ❖ 1 Free 24-hr Clubhouse Rental Per Year | Years Has Past For Lifetime Of Membership |
| ❖ 1 Free Pavilion Rental Per Year | |
- _____ Include Payment For \$5,350

Platinum Multi-Year & Lifetime Member - \$10,000 (Includes Savings Of Over \$5,300)

- | | |
|---|---|
| ❖ 15 Year Special Member Benefits: | ❖ 1 Free 24-hr Clubhouse Rental Per Year |
| ❖ No Annual Dues | ❖ 1 Free Pavilion Rental Per Year |
| ❖ Once Per Season Can Host An After Hours Private | ❖ 50 Guest Passes Per Year |
| Pool Party For The Cost Of Lifeguards | ❖ Name On Lifetime Member Plaque |
| ❖ Preferred Parking At Pool | ❖ 25% Discount Off Regular Annual Dues After 15 |
| ❖ Ability To Reserve A Table At The Pool | Years Has Past For Lifetime Of Membership |
| ❖ 50% Off First Swim Team Swimmer | |
- _____ Include Payment For \$10,350

*All Lifetime Membership Packages Are For 2021 Season Only.

*All Lifetime Membership Packages Can Be Passed Down Once To An Immediate Family Member Within The Life Of The Contract.

*Rental Agreement Rules & Procedures Apply (Refundable Security Deposit Required)

Old Church Community Center Covid-19 Release Form

Acknowledgment of COVID19 and Assumption of Risk - OCCC In consideration of the use of the Old Church Community Center Building(s) and Grounds and for other good and valuable consideration, the sufficiency of which is hereby acknowledged, I, _____, on my behalf and that of my family and/or guests, agree to the following:

By signing this agreement, I acknowledge the contagious nature of COVID-19 and voluntarily assume the risk that my family, including child(ren), and I may be exposed to or infected by COVID-19 while on site at the community center, either inside or on the grounds and that such exposure or infection may result in personal injury, illness, permanent disability, or death. I understand that the risk of becoming exposed to or infected by COVID-19 at the community center may result from the actions of myself and others, including, but not limited to, the OCCC Board, volunteers, and program participants and their families. I voluntarily agree to assume all of the foregoing risks and accept sole responsibility for any injury to my child(ren) or myself (including but not limited to, personal injury, disability, and death), illness, damage, loss, claim, liability, or expense, of any kind, that I, my family and my child(ren) may experience or incur in connection with my child(ren)'s attendance at the community center or participation in activities ("Claims").

On my behalf, and on behalf of my children, I hereby release, covenant not to sue, discharge, and hold harmless the OCCC Board and representatives, of and from the Claims, including all liabilities, claims, actions, damages, costs or expenses of any kind arising out of or relating thereto. I understand and agree that this release includes any claims based on the actions, omissions, or negligence of the OCCC Board and representatives, whether a COVID-19 infection occurs before, during, or after participation at the community center building or grounds.

I/WE ACKNOWLEDGE AND REPRESENT THAT I/WE HAVE read the entire Agreement, understand it, and sign it voluntarily as my/our own free act and that I/We are at least eighteen (18) years of age and fully competent and agree to abide by all applicable Virginia Orders related to Covid-19 and claim responsibility for any violation of such orders (i.e. fines, criminal charges, etc.).

Signature: _____

Print Name: _____

Date: _____

OCCC Rules and Regulations Overview

These rules are for the benefit and protection of all members and their guests. They have been established to assure safe and sanitary operation and use of the pool facilities and enjoyable recreation for all of the members. Parents are requested to caution children to observe all rules and to obey the instructions of the Pool manager and other employees of the Center. Rules and regulations are subject to change at the Board's discretion.

ALL RULES MUST BE READ, PRACTICED & ENFORCED

Swimming Pool Health & Safety

- All swimmers must shower before entering the pool.
- Only toilet trained swimmers are allowed in the pool unless wearing a swim diaper. No regular absorbent diapers allowed in the pool.
- No member shall knowingly enter the pool enclosure, or permit a child or guest to do so, while suffering from any contagious disease, such as athlete's foot, ringworm, colds, etc., or while suffering from an open wound or sore. Any questionable cases of the sort shall be barred from admission.
- Spitting, spouting of water, blowing of nose, etc., are strictly prohibited.
- Roughness, rowdiness, profanity or other conduct affecting the safety and comfort of others will not be permitted on Old Church Community Center grounds.
- No running, pushing, or wrestling in and about the pool area is permitted.
- Pool Operator will require a brief rest period called hourly for children under age 18 and there will be an enhanced cleaning period performed frequently.
- Smoking is **only** allowed in the parking lot away from the pool and rec. center entrance area.
- Only those in proper swimming attire will be allowed in the water. No cutoffs or diapers in the pool, please.
- No frisbee throwing or high powered water pistols and guns in the pool areas.
- No glass of any kind will be allowed within the pool enclosure. Please refrain from bringing glass onto community center grounds.
- ***All persons using the pool do so at their own risk.***
- **NO ALCOHOL** is permitted during normal pool hours or swim meets. The only exceptions are Board approved events.

FROG POND BABY POOL

- Stay tuned for more information on the availability of this feature!

SWIMMING POOL GENERAL INFORMATION

Pool Hours: Opening Date Is Memorial Day Weekend! More Information To Come!

- Pool Manager may vacate or close the pool if necessary due to inclement weather.
- An advanced notice will be given via email if it becomes necessary to close the pool during our normal operating season for any reason.

Admission to the Pool:

Members:

- All members will be required to sign in on the daily register and present their membership card upon entering the pool enclosure. No one will be admitted unless annual dues are paid in full and a valid registration card is on file and/or a guest pass with guest waiver is signed.
- Members must be at least 16 years of age to enter the pool without an adult.

Guests:

- Any family interested in joining the pool may request and receive one free pass for one day. This pass will be good any day that the pool is open.
- Guest passes are \$5.00 per person per day, including holidays. Babies in arms are free.
- Members must accompany their guests and sign in, along with have a completed guest release form on file.
- Non-swimming guests, accompanied by a member, may be admitted to the pool area at the discretion of the pool manager without charge.
- Members are responsible for the fees and conduct of their guests. Fees are collected on admission to the pool area.
- A non-member babysitter pass can be granted by the board at a cost of \$100.00. The babysitter must be at least 16 years of age to chaperone a member.
- A non-member grandparent pass can be granted by the board at a cost of \$100.00. The grandparent must accompany the grandchild when attending the pool.

MEMBER BENEFITS & FACILITY INFORMATION

Member Benefits

- Seasonal use of the pool and year-round access to the grounds and other facilities
- Discounts on club rentals
- Invitations to social events and activities such as pool parties and picnics
- ***OTTER Swim Team***
- Voting rights at the annual business meeting
- Required participation on the Board of Directors
- Regular newsletters with information about upcoming events, activities and community center business matters

Pool Membership Renewal Fees

To retain member benefits, including use of the pool and other facilities, members must pay annual dues before allowance to use the facilities. Statements are mailed by March and members are expected to keep current. Any member desiring to become inactive, but retain their membership must notify the Board of Directors in writing by May 1 or their membership may be cancelled. Members following the established procedure need not pay renewal fees until they wish to re-activate their membership.

Refunds and Canceled Memberships

For memberships purchased on or after September 1, 1998 the option of repurchase of the membership by the Corporation will not be available under any circumstances. The Board will permit a one-time transfer of an active membership to one of their children, who shall at that time become a regular due paying member responsible for annual dues.

Facilities

Located on nearly seven acres of open and wooded land on Old Church Road, six miles east of U.S. Route 360, OCCC facilities include:

- | | |
|------------------------------|----------------------------------|
| ❖ Outdoor Pool & Diving Area | ❖ Baseball/Softball Field |
| ❖ Baby Pool | |
| ❖ Tennis Courts | ❖ Children's Playground |
| ❖ Volleyball Court | ❖ Community Center With Kitchen |
| ❖ Basketball Court | ❖ Outdoor Pavilion and Fireplace |

Management and Operations

Incorporated on April 11, 1956, the Old Church Community Center is a non-profit corporation governed by a Board of Directors elected from the General Membership at the annual business meeting in November. Board Members and Committee Chairs serve voluntarily and are not compensated for their services. As this is a community center, it is encouraged that each family will offer services of some type to the center during the course of their membership. Board of Directors meet on the second Monday of each month at the community center at 6:30 unless otherwise noted in the newsletter.

The pool is operated, under the direction of the Board, by a professional pool manager, certified lifeguards and swimming instructors. Monies collected each year from dues, maintenance fees, and other sources are used for pool staff and salaries, chemicals and pool supplies, building maintenance, taxes, insurance, and other expenses deemed appropriate by the Board. Any reserve funds are maintained for unexpected expenditures and/or renovations/improvements to buildings and the property.

OLD CHURCH COMMUNITY CENTER

(Location) 2080 Old Church Rd.

(Mailing Address) P.O. Box 182, Mech., Va 23111-0182

Fees: (member) 6 hr: \$100, 24hr: \$250

(non-member) 6hr: \$225, 24hr: \$500

Pavilion: (member) \$25, (non-member) \$50

RENTAL INFORMATION

Name of Organization	_____	Type of Activity	_____
Reservation Date	_____	Time	_____
Person Responsible	_____	Number to Attend	_____
Address	_____	Zip Code	_____
Phone # (Home)	_____	Work (Emergency)	_____
Security Deposit \$	200.00		
Rental \$	_____	Member: YES or	NO
Total \$	_____		

THE PERSON RESPONSIBLE FOR THE RENTAL WILL SEE THAT THE BUILDING IS IN THE SAME CONDITION AS WHEN RENTED.

The security deposit of \$200 is due to secure your date and should be issued separately from the rental fee. This confirms your rental. Fees of the building will be paid by cash or check. Please make check payable to **Old Church Community Center**. Use of the kitchen will be allowed under the approved rental fee.

All renters of the building must follow the following guidelines:

1. **NO ALCOHOLIC** beverages allowed without an **ABC LICENSE**. It must be posted during building use.
2. Renters must control parking. No parking on the ball field or playground areas.
3. Live bands and loud music are **ONLY** allowed inside the building unless the board approves.
4. The OCCC Board of Directors must approve any rental with more than 100 people attending.
 - a. According to Executive Order 72, no more than **10** persons may gather. (12/10/2020)
5. All sinks must be cleaned. All counters must be left clean. Wipe all tabletops with a damp cloth.
6. All trash must be bagged and transported to the outside dumpster/receptacles located between the Community Center and the ball field.
7. Floors must be swept and mopped at the conclusion of your rental. Debris must be disposed of in trash. Put all tables, chairs, etc. back as you found them. All toilets must be flushed.
8. Building must be cleaned, and back in order, **THE SAME DAY OF USE**.
9. All fees, including the security deposit, must be paid in full prior to the receipt of the keys to the building.
10. Security deposit will not be refunded if a cancellation notice is not received 1 week prior to your reservation date.
11. The security deposit will not be refunded until the keys are returned to the appropriate board member.
12. Face covering & social distancing guidelines are followed per current Virginia Executive Orders in effect (12/10/2020)
13. All activities must be complete by midnight.

When **Decorations** are used:

1. **DO NOT** use thumbtacks under any circumstances.
 2. **DO NOT** use staples under any circumstances.
 3. **DO NOT** use duct tape under any circumstances.
 4. Please remove all **TAPE AND DECORATIONS** when your function is over.
- THE CENTER will provide necessary cleaning materials for cleanup, (brooms, mops, floor cleaner, paper towels, toilet tissue, trash bags, etc) if there are any questions, contact the board member responsible for BUILDING & GROUNDS.
 - If above guidelines are not met, the deposit will NOT be refunded. If the center is left as you found it, your full deposit will be refunded within 7-10 days.
 - The person or group using this facility agrees to hold harmless the Old Church Community Center, its board members, including attorney's fees arising from injury or damage while using this facility.

Signed _____ Date _____

OLD CHURCH OTTER SWIM PROGRAM

The Old Church Community Center sponsors a swim team to provide an environment that fosters fun, fitness, proper swimming technique and competition. Team participation promotes sportsmanship, self-esteem, self-discipline, accountability and social interaction among a wide variety of age groups. Our goal is to encourage swimmers to strive for personal excellence in a spirit of good will and fair play.

We offer a competitive swimming program through age 18. The coaches strive to implement proper swimming technique while improving efficiency in each athlete throughout their swimming experience. To qualify for swim team membership, each family must be in good standing with OCCC (dues are paid in full) and the swimmer should be competent at making it unassisted for one length of the pool (25 yards) at the end of the first week of practice. The first week of practice is a “trial week” for new swimmers, which allows the coaches to work with each swimmer to gauge proficiency, safety and improvement in the water. The final determination is decided by the coaching staff in collaboration with the swim team liaison (official OCCC Board member for the swim team).

OCCC swim team is a member of the Greater Richmond Aquatics League (GRAL). We abide by the rules of this league as well as our community center. Information about GRAL can be found on their website, including their mission, divisions, meet schedule, season top times, division times and Champs qualifying times, records and much more. www.gralva.com

The Otter’s Head Coach is Courtney Hurtubise. Courtney swam summer league from the age of 5-18 in Williamsburg, Va and swam throughout her high school career. She walked on to the Lady Vol Swim Team at the University of Tennessee as a junior, where she swam for three years and served as team captain as a 5th year senior. Courtney has coached both summer league and high school swimming over the past 17 years. She has coached several championship teams at both levels and received the GRAL “Coach’s Award” in 2010. Her passion is helping young kids become acclimated in the water and to learn how to safely and efficiently swim, while sharing her love of swimming.

For more information about our award winning swim program, please don’t hesitate to reach out to our Swim Team Director, April Kelly at: april5jn@gmail.com.



FUNDRAISING

Old Church Community Center is a 501 c (4) facility. We are committed to improving our facilities and offerings for our families. Under the guidance of our Social Director, we are focused on engaging in numerous fundraising activities to generate the capital needed to grow our community center. We encourage all members and our local community to participate in these events. Over the course of the year, you will hear about the following exciting ways that you can give back and build upon the legacy of this family enriching environment:

- ❖ Spirit Nights
- ❖ Kroger Rewards Program
- ❖ Publix Scrip Cards
- ❖ “Small Town Friday/Saturday Night” Concert Series
- ❖ “Under The Lights” Movie Nights
- ❖ Tailgate Pizza & Smore Party

In addition, we are committed to actively seeking corporate grants and donations that will enable us to further support our mission. 2021 is an exciting time for us as we also plan to officially launch our “No Otter Way” Capital Improvement Campaign to upgrade our pool clubhouse facilities, community center, and construct a new pool.

